

Volunteers: • Short Term • Limited, but Focused, Skillset • Short Training Time • Low Risk



The Art of Internships

- Recruitment
- Training / Orientation
- Management
- Fundraising
- Appreciation



Recruitment: How To Pick A Winner • Write Great Job Descriptions Non-Profit ManagementCommunication / Social Media

- Development / Fundraising
- Graphic Design



Hove Hanger	About Us	Find A Mover	Take Action	News & Resources
TIME COMMITMENT				
2-3 days/week Minimum 14 hrs/week in our Asbury Park office				
REQUIREMENTS/QUALIFICATIONS	QUICK LINKS			
Freshman, Sophomore, Junior, Senior, or graduate level students, or recent college graduates Peterned Majors: Communication, Journalism, Media Studies, Digital Communication, Public Relations, Marketing, English, Health Studies, Social Work, Public Health, Non-profit Management, Business Administration NS Office Proficiency				Start A Food Drive Find A Mover About Hunger
Excellent written and oral communication skills Outgoing Personality with outstanding interpersonal	Moving Tips			
Interest in making a difference in the community				SEARCH
DUTIES & RESPONSIBILITIES:				To search, type and hi Sea
Duties and responsibilities will vary for	rom day to day, however, p	possibilities include	the following:	
Assist in planning food drives and fundraising event				
Draft, distribute, and pitch press releases, media ale Maintain knowledge of current events and trends wi Help with development of social media and website	thin hunger relief and food waste field	ds		
Assist in developing, organizing, and implementing Assist program directors with operational initiatives				

Recruitment: How To Pick A Winner

- Be Besties With Local Schools
- Post Everywhere

 - Internships.comYour Org's Website
 - University sites
 - Indeed
 - Idealist

Ask The Right Questions

- Ask what they know about your org. Did they do their homework?
 Ask about their skills.
 Ask about communications
 Ask if they've ever volunteered / fundraised for another charity.

Intern Orientation

- Get Everyone On The Same Day
- Treat Them As You Would An Employee
 - Expectations, policies, dress code, sexual harassment, etc...
- Have An Agenda
 - Organizational Background
 - Meet The Team
 - Salesforce 101
 - How To Write A Great Blog Post
 - How To Communicate...Like With Your Mouth
 - Photos
 - Team Building
 - Goals



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Be A Boss

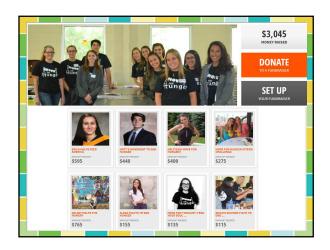
- Get It Together
- Have A Good Process In Place
- Checkpoints
- Call Out Negatives & Reinforce Positives
- Ducky See, Ducky Do
- Keep 'em Accountable
- *Make It Fun
- *Remember They're There To Learn

Fundraising

- Give Them A Goal
 - Every Intern Must Fundraise At Least \$100
- Give Them Incentives
 - T-shirts, Mugs, Giftcards, Tickets, etc...
- Give Them Feedback









Spring 2018 Applications Are Open!

MoveForHunger.org/Intern